



## Application for Business Rebates

Please verify that the following requirements are met before submitting your application.

### Rebate Requirements

1. Applicant must be a Citizens Gas General Heating or Non-Heating Delivery Service (Rates D3 and D4) natural gas customer and location of installed equipment or services performed must have Citizens Gas natural gas service. **(Separate form available for Westfield customers.)**
2. All applicable fields must be completed on the form to receive a rebate (installation address is required).
3. **A copy of the customer's invoice(s) must be stapled to the back of this form.**
4. Equipment must be purchased October 1, 2008 or later. The rebate form and invoice(s) must be postmarked within 60 days of the equipment purchase or service. (Rebate funds are limited and available on a first-come, first-served basis.)
5. An eligible customer may receive a rebate for each eligible piece of equipment installed or service performed.
6. Please allow up to eight (8) weeks to receive your rebate. Incomplete rebate forms will not be processed.
7. Mail the signed, completed form and itemized invoices within 60 calendar days of installation to:  
**Citizens Gas, Attn: Rebates, 431 Charmany Dr., Madison, WI 53719**

### Customer Information

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Address of Installation (if different from mailing): \_\_\_\_\_

Street: \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**REQUIRED** Federal Tax ID: \_\_\_\_ - \_\_\_\_\_

Type of Business (check one):  Corporation  Partnership  Sole Proprietorship  Other  Exempt

**Equipment Information** Business from which the appliance was purchased: \_\_\_\_\_ Phone: \_\_\_\_\_

Installed Equipment	Rebate	Unit Info		Quantity
Natural gas boiler* - 90% AFUE (less or equal to 300,000 Btu/hour input) / 90% combustion efficiency (greater than 300,000 Btu/hour input). ****	25% of purchase price, UP to \$5000	Brand:	AFUE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Boiler Modulating Burner Control* - Minimum 5:1 turn-down ratio (retrofit only)	25% of purchase price, UP to \$5000	Brand:	AFUE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Boiler Reset Control (retrofit only) -	\$250	Brand:	AFUE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Natural Gas Furnace - 92% AFUE or higher** Dual fuel systems are not eligible	\$200	Brand:	AFUE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Natural Gas Unit Heater - 91% combustion efficiency or higher	\$200	Brand:	AFUE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Programmable Thermostat	\$20	Brand:		
		Model #	Date Installed / /	
			Project Cost \$	
88% Thermal Efficiency Water Heater - 75,000 btu/hr or greater (must be 75 gal or more)***	\$150	Brand:	TE %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Low Flow Pre-rinse Sprayer - must be 1.6 gallons per minute (gpm) or less	\$25	Brand:	GPM %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Natural Gas Water Heater - must have 0.62 Energy Factor or higher and 30 gallons or more***	\$100	Brand:	EF %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	
Natural Gas Tankless Water Heater - must have 0.82 Energy Factor or higher	\$150	Brand:	EF %	
		Model #	Date Installed / /	
		Serial #	Project Cost \$	

\* Citizens Gas rebate may be up to 25% of the purchase price, excluding tax and installation costs, but will not exceed the maximum rebate amount. Must provide a copy of the manufacturer's cut-sheet, which must include the combustion efficiency or AFUE rating.  
 \*\* Business must utilize natural gas for all space heating needs. Multifamily rental units are excluded.  
 \*\*\* Please visit [www.CitizensEnergySavers.com](http://www.CitizensEnergySavers.com) for a list of water heaters that meet the Energy Factor requirement.  
 \*\*\*\* Primary use must be space heating. Multiple boilers in a series and boilers used for domestic water heating are not eligible for the prescriptive program but may be eligible for the Custom Business Program.

See reverse side for required signature and terms and conditions.

**Boiler Tune-Up\* – \$250 Rebate**

Contractor performing tune-up: \_\_\_\_\_ Phone: \_\_\_\_\_

Boiler Size (input in btu)	Boiler Details (model and serial number)	Combustion efficiency	Stack Temp	O <sub>2</sub>	CO <sub>2</sub>	CO	Tune-Up Cost	Tune-Up Date
		Pre: Post:	Pre: Post:	Pre: Post:	Pre: Post:	Pre: Post:		
		Pre: Post:	Pre: Post:	Pre: Post:	Pre: Post:	Pre: Post:		

\* Citizens rebate not to exceed tune-up cost.

**Steam Trap Service Rebate**

1. Vendor must locate and mark all leaking steam traps with an ID tag and record the location of leaking trap on the leak survey log sheet (see template below and include these fields on your spreadsheet).
2. When the leaking trap is replaced, the person performing the repair must mark the item on the leak survey log as repaired.
3. The service rebate is only available for the replacement of steam traps that are leaking steam. It is not available for traps that are plugged.
4. This incentive is available only once in a 12 month period.

Steam Use:  Space  Process Annual Hours of Operation: \_\_\_\_\_

Average Steam System Pressure: \_\_\_\_\_ Number of Steam Traps Serviced: \_\_\_\_\_ Cost of Service: \_\_\_\_\_

Number of Traps repaired or replaced x \$50 = \_\_\_\_\_ or Cost of Service = \$ \_\_\_\_\_ x 50% = \_\_\_\_\_

Total Incentive Requested (lesser of the above) = \_\_\_\_\_

**Leak Survey Log Sheet Template** Please provide a spreadsheet containing the following information.

ID Tag #	Description	Location	Fault Condition	Type and Orifice Size	Service Date	Repaired By

This completed form and a copy of the invoice(s) must be provided to receive a rebate(s). I certify that I have purchased the equipment and/or service(s) indicated on this form, and the unit(s) was installed or the services were performed at the address indicated. **I understand that random inspections may be conducted to verify services performed according to the terms and conditions.** I have read and understand the general eligibility, terms and conditions associated with this program. I am providing the requested information solely to be eligible to participate in this program and request that the personal information supplied by me be treated as confidential to the maximum extent possible. I acknowledge and agree that Citizens Gas is not warranting any equipment, nor will it be liable for any personal injury or property damage caused by the equipment.

Customer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business from which appliance/product was purchased: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Terms and Conditions**

**General Eligibility:** For a current list of qualifying equipment, visit [www.CitizensEnergySavers.com](http://www.CitizensEnergySavers.com) or call 1-800-203-1856. This offer provides rebates for the purchase and performance of new qualifying equipment and/or services and is not dependent on the purchase of any other product or service unless indicated. Offer valid for Citizens Gas natural gas commercial customers only. Qualifying commercial accounts include rates D3 and D4. Limit one tune-up service per boiler every two years. Citizens Gas rebate cannot exceed the cost of the equipment or service. (Westfield area customers are not eligible.)

**Verification:** Citizens Gas reserves the right to verify sales receipts of equipment purchased and/or services performed before issuing rebates. A random inspection may be conducted to verify installations.

**Program Modifications:** Citizens Gas reserves the right to alter or discontinue these rebate offers at any time without notice. Rebate funds are limited and are available on a first-come, first-served basis.

**Commercial Water Heater Rental Agreements:** If the contract is for a new qualified high efficiency water heater, Citizens Energy Savers will pay the incentive to the business owner.

**Disclaimer:** Citizens Gas does not guarantee that energy efficiency measures purchased and installed or services provided through this program will result in energy and costs savings. Citizens Gas reserves the right to deny or limit any rebate request. In addition, no warranties on product or service installations are provided by Citizens Gas, nor does the program warranty, guarantee or endorse the energy efficiency services provided by any specific contractor participating in the program. Please allow up to eight (8) weeks to receive your rebate.

**Eligibility Dates:** All forms must be postmarked within 60 days of purchase or services performed to be considered eligible for rebates. Citizens Gas reserves the right to alter or discontinue this program or related rebates at any time without notice.

**Taxes:** Incentives are taxable and if greater than \$600 will be reported to the IRS unless you are exempt. Citizens Gas will report your rebate as income to you on IRS Form 1099 unless you have checked corporation or exempt status above. You are urged to consult your tax advisor concerning the taxability of rebates. Citizens Gas is not responsible for any taxes that may be imposed on your business as a result of your receipt of this rebate.

This form has no cash value. **Please retain a copy for your records.**

**For more information, visit or call**

[www.CitizensEnergySavers.com](http://www.CitizensEnergySavers.com)  
1-800-203-1856